

AGENDA

Day 1

- 8:00 – 8:30 a.m. Continental Breakfast**
- 8:30 – 10:00 1.0 Opening Session**
Forms, announcements, and housekeeping activities
- 1.1 Objectives
 - 1.2 Processes
 - 1.3 Selection of Panelists
 - 1.4 Expectations of Panelists
 - 1.5 Cut Score Defined
 - 1.6 Using Cut Scores
- 10:00 – 10:15 Break**
- 10:15 - 12:00 Noon 2.0 Review of the Assessment Materials**
- 2.1 Assessment Content
 - 2.2 Description of Assessment Development Process
 - 2.3 Administration of the Assessments to Panelists (Part I)
- 12:00 - 1:00 p.m. LUNCH**
- 1:00 – 4:30 Review of the Assessment Materials (continued)**
- 2.3 Administration of the Assessment to Panelists (Part II)
 - 2.4 Scoring the Assessment

Day 2

- 8:00 – 8:30 a.m. Continental Breakfast**
- 8:30 - 10:00 3.0 Understanding the Definitions of the Standards**
- 3.1 Definitions of Student Performance Standards
 - 3.2 Interpretation of Student Performance (*Proficient*)
 - 3.3 Interpretation of Student Performance (*Advanced Proficient*)
 - 3.4 Summary of Student Performance Levels
- Mid-Process Evaluation
- 10:00 – 10:15 Break**
- 10:15 – 12:00 Noon 4.0 Introduction to Standard-Setting Procedures**
- 4.1 Description of the Procedure
 - 4.2 Practice
 - 4.3 Summary of the Standard-Setting Procedure
- 12:00 - 1:00 p.m. LUNCH**

A G E N D A

Day 2 Continued

- 1:00 - 4:30** **Round 1: Holistic Classification**
5.1 Distribution of Rating Sheets and Instructions
5.2 Classification of Papers

Day 3

- 8:00 – 8:30 a.m.** **Continental Breakfast**
- 8:30 - 10:30** **5.0 Round 1: Holistic Classification (continued)**
5.3 Discussion of Panelist’s Ratings
5.4 Review of Classifications
- 10:30 – 10:45** **Break**
- 10:45 – 12:00 Noon** **6.0 Round 2: Holistic Classification (continued)**
6.1 Distribution of Rating Sheets and Instructions
- 12:00 – 1:00 p.m.** **LUNCH**
- 1:00 - 4:30** **Round 2: Holistic Classification (continued)**
6.2 Classification of Papers

Day 4

- 8:00 – 8:30 a.m.** **Continental Breakfast**
- 8:30 - 10:30** **Round 2: Holistic Classification (continued)**
6.3 Discussion of Panelist’s Ratings
6.3 Discussion of Panelist’s Ratings
- 10:30 – 10:45** **Break**
- 10:45 – 12:00 Noon** **7.0 Review of Impact Data**
7.1 Introduction of Impact Data
7.2 Final Standard Determinations
Return all secure materials
Turn in Expense Claim Vouchers
- 12:00 – 1:00 p.m.** **LUNCH**
- 1:00 - 3:00** **8.0 Evaluation of the Standard-Setting Process**
8.1 Complete Evaluation Forms